Summer Culture and Community Grant Program

Proposals Due April 10th, 2020

The Office of Summer Sessions is pleased to announce that funding will once again be available to assist departments and organizations interested in planning and implementing special intellectual, cultural and community-oriented programming during Summer 2020. Previously known as the Summer Cultural and Enrichment Program, the Summer Culture and Community Grant Program aims to support unique and creative campus-wide academic and/or cultural programs open to all summer students, faculty, staff, and members of the local community to enrich the summer term. Examples of programs that might be considered for funding include: concerts, performances, films, or exhibits devoted to an in-depth exploration of a single topic or experience; a mixed set of intellectual or cultural experiences exploring a variety of different topics; or Scholar-in-Residence or Artist-in-Residence programs, in which a visiting scholar or artist might give a master class or other public demonstration, exhibition, and/or performance.

Who May Apply?

We invite applications from: faculty who teach summer courses, Departments, Divisions, Colleges, Schools, student organizations, Academic Affairs units, Student Affairs units, or Residential Life units offering programs or services during the Summer term.

For What Purposes May Grant Funds Be Used?

Summer Culture and Community Grants provide financial resources and advertising support to help faculty, departments and other units offer intellectual, cultural or community-oriented experiences that enhance and supplement academic experiences during the summer term.

Proposed programming must occur during the 12-week Summer 2020 term (June 22 – September 12). For approved proposals, funding will be available to support planning activities that take place prior to the Summer term. Grant funds may be used for:

- Technical or staff support for the development, implementation, or offering of the intellectual, cultural or community-building program or event(s).
• Student or staff assistant salaries for those essential to planning and offering the summer program or event(s); UCSB faculty stipends up to $1,000 in partial recognition of work over and above normal responsibilities.
• Supplies, such as paper, removable computer media, equipment and room rental needed to develop and/ or offer the summer program or event(s).
• Travel and/or per diem expenses, and salaries or stipends for lecturers, performers, artists, or scholars-in-residence involved in the summer program or event(s).

Please Note: Purchases of equipment will not be funded.

Level of Support Available
Applicants may request a maximum of $10,000. Total funding for the Summer Culture and Community Grant Program is limited to $40,000. Because we anticipate submission of more proposals than can be funded, applicants requesting an amount close to $10,000 should consider including a viable program and budget alternative in the event that full funding for their proposal is not supported by the review committee.

How To Apply
Proposals must consist of the following (all items on the following checklist should be addressed):

• A 200 word abstract.
• A brief (5 pages or fewer) narrative addressing the following points:
  o Background information about the proposed program(s) or event(s), including a description of the anticipated audience or beneficiaries, and the anticipated goals and outcomes with respect to impact on enrolled summer students and the campus community.
  o Identification of special classroom, audio-visual, or other requirements.
  o A description and timeline showing key planning dates for the development and implementation process for the proposed program(s)/event(s).
  o Brief description and timeline for an advertising campaign for the proposed program(s)/event(s). The timeline should include a target date of no later than May 25, 2020 for the release of initial advertising material.
  o Evaluation plans and proposed mechanisms for assessing the quality and impact of the program(s)/event(s) on the anticipated audience.
  o Detailed budget, itemized with justification for specific items, and identification of department, unit, and/or divisional financial/staff/other support available for the proposed project (if any).
o Names and contact details of the principal faculty, staff person or student group representative who will coordinate the program(s)/event(s) should funding be approved.

o Letter of support from department chair, unit control point or equivalent. If your proposal involves multiple departments or units, a letter of support will be needed from all participating entities.

**Criteria for Proposal Review**

Proposals will be reviewed by an ad hoc committee of faculty, staff, and students.

Proposals will be reviewed on the basis of the:

- Clarity with which goals of the proposed program(s)/event(s) are articulated.
- Potential impact for enriching the intellectual and/or cultural experiences of summer students and the campus community.
- Feasibility of the program(s)/event(s).
- Commitment of the stakeholders to the success of the project.

**Final Report Requirement for Funded Programs**

A brief report (1-2 pages maximum) describing program outcomes, including an assessment of impact and a summary of expenditures, must be submitted via email to a secure Box folder no later than October 31, 2020. Follow the instructions under “Where to Submit Proposals” to submit your report. **Please note that if you fail to submit a report your program will not be eligible for funding in 2020.**

**Where to Submit Proposals**

Proposals must be submitted via email to a secure Box folder. Attach your full proposal to an email addressed to: [Culture.vr6qrwnuyn0pqhou@u.box.com](mailto:Culture.vr6qrwnuyn0pqhou@u.box.com). Please ensure that attachments are titled using the convention “Project Name_Last Name First Name”. For example, “Summer Sessions 2020_Gaucho Joe”. Do not include content in the body of the message, as only attachments will be uploaded.

**Deadline for Submission**

Friday, April 10th, 2020

For questions and/or assistance please contact Rachel Johnston at [r.johnston@summer.ucsb.edu](mailto:r.johnston@summer.ucsb.edu).